



**KenGen**

**KENYA ELECTRICITY GENERATING COMPANY PLC**

**KGN-COMM-001-2024**

**RFX 5000014479**

**REQUEST FOR PROPOSALS (RFP) FOR CONSULTANCY SERVICES TO UNDERTAKE DETAILED DESIGN FOR ADMINISTRATION BUILDING (ONE STOP SHOP) AND SUPPORTING INFRASTRUCTURE FOR THE KENGEN GREEN ENERGY PARK IN OLKARIA, NAIVASHA. (RETENDER) (OPEN INTERNATIONAL).**

**Date: 21<sup>st</sup> February 2024**

**CLARIFICATION No. 1**

In accordance with the **Request for Proposals (RFP) for consultancy services to undertake detailed design for administration building (one stop shop) and supporting infrastructure for the KenGen Green Energy Park in Olkaria, Naivasha– Kenya**, KenGen issues Clarification No. 1 as follows:

<b>NO.</b>	<b>CLARIFICATION SOUGHT</b>	<b>KENGEN'S RESPONSE</b>
1.	<p>We are writing to request for clarification on the matter below: Under mandatory requirements, MR 17 firms are required to provide a valid practicing license from EBK. However, by the time the tender is due for submission, Most of the EBK licenses will not be out. Can firms and individuals provide the renewal payment receipts for the 2024 licenses and the 2023 licenses?</p>	<p>Yes, Firms and individuals shall submit 2023 licenses and renewal payment receipts for the 2024 licenses. However, during evaluation, KenGen reserves the right to verify the authenticity of the receipts, including contacting EBK Secretariat.</p>
2.	<p>We kindly request for extension of time for the above based on clarifications that may come a bit late and we only have a week to prepare ourselves. Following the site visit, we are writing to formally request a two-week extension of time from the submission date. This extension will allow us to adequately prepare, ensuring full compliance with the requirements delineated in the Request for Proposal (RFP). Your understanding and consideration of this extension request are greatly appreciated as we endeavor to deliver a comprehensive and meticulously prepared technical proposal. Thank you for your attention to this matter.</p>	<p>An <b>Addendum No. 1</b> has been issued to address this clarification.</p>

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	We anticipate your favorable response.	
3.	The scope of the traffic engineering was removed/reduced. Can the scope of geotechnical engineering also be reduced?	The scope for Geotechnical investigation shall be limited to the relevant infrastructure specified in the terms of reference.
4.	When uploading documents during bid submission, is there a limit on the size of the document?	Document size limit is 100MB. If the file is larger than this size, you will split the document and ensure pagination.
5.	Is the KenGen Green Energy Park open for any type of Industry?	Yes, KenGen Energy Park is open for all industries. However, industries considered to be high pollutants are not allowed.
6.	Are timelines for assignments and presentations combined or independent?	Timelines are independent of the Presentations.
7.	Under Mandatory Requirement No. 7, is there a specific area for signature and stamp on the Addendum(s) and Clarification(s)?	The addendum and/or clarification(s) shall only be acknowledged and signed off as indicated.
8.	Is there a specific notarized stamp to be used?	No specific notarized stamp. Any notarized stamp can be used, signed by a Notary Public.
9.	Can anyone witness on behalf of the company?	Only person(s) authorized to transact business on behalf of the company or a law firm can witness.
10.	Timelines & currency exchange rates not specified	CBK exchange rates shall apply
11.	Duration of activities shall be indicated in a form of a bar chart. Does this mean the same as Gantt Chart?	Duration of activities shall be presented in form of a Gantt chart
12.	Hydrologist Expert missing in the tender.	The provided list of experts is basic for the purpose of evaluation. Bidders can propose, based on the methodology, any other expert(s) that would be relevant to this assignment in their technical proposals.
13.	Area for phase 1 and phase 2 differs in the Tender and the Site Visit Presentation. Please clarify. <ul style="list-style-type: none"> <li>• Tender – 385Ha (951Acres)</li> <li>• Presentation – 167Ha (412Acres)</li> </ul>	The Area for Phases 1 and 2 as given in the tender document shall apply. 385Ha (951Acres)
14.	We note that Audited Financial Statements for the last 3 years are required for each member in a consortium arrangement. We propose a variation to this requirement, to have Audited Financial Statements for the last 3 years to be provided by the Lead firm. This will allow upcoming local firms, established within the last 2 years or so participate in the tender alongside their senior	Each member of a consortium arrangement shall submit audited financial statements for the last three years. Section 14.1 of the ITC in the RFP Document specifies that (a) If a Consultant considers that it may enhance its expertise for the assignment by associating with other consultants in the form of a Joint

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	counterparts for capacity building purpose. Also clarify whether a firm participating as a subconsultant, as opposed to JV member, would be required to provide the Audited Financial Statements.	Venture or as Sub consultants, it may do so, as long as only one Proposal is submitted, in accordance with ITC 11.
15.	We note that the estimated staff input for each of the key experts is not provided. We suggest a minimum time input for the key staff to be provided in order to have a level ground for pricing by all consultants.	The estimated staff input shall be dependent on the consultant's own methodology and shall be priced as such.
16.	We note that the scope includes hydrological studies for the proposed energy park, whereas an hydrologist is not listed among the key staff required. Hydrological study is a specialized service which requires an hydrologist as a key expert in the team. We suggest that an hydrologist be included in the list of the key experts to undertake this scope.	The provided list of experts is basic for the purpose of evaluation. Bidders can propose in their technical proposals, based on the methodology, any other expert(s) that would be relevant to this assignment.
17.	Will the procurement entity provide tenderers with the feasibility study done.	No, the document shall not be provided to tenderers. However, bidders can request for any information from the procuring entity as deemed necessary.
18.	Referring to technical evaluation criteria on page 30. The RFP states that reference letters demonstrating specific experience of the firm and profile of the firm relevant to the assignment from previous clients should be addressed to the General Manager Supply Chain, KenGen or 'To whom it may concern' as may be appropriate. It was clarified that this is not necessary and any proof showing tenderers participation e.g. contracts and reference letters are allowed.	Any proof showing tenderers participation e.g. contracts and reference letters are allowed.
19.	The survey methodology that will be acceptable for section 5.2 (i) the accuracies that will be acceptable and if the survey is to be tied to the national datum	<p>The successful bidder shall be provided with a Control Point that is tied to the National datum.</p> <p>The Aerial Survey accuracies are below 5cm for vertical accuracies and below 10cm for horizontal accuracies.</p> <p>Methodology:</p> <ul style="list-style-type: none"> <li>• Establishment of both Ground control points &amp; Quality control points.</li> <li>• Aerial Lidar &amp; Photogrammetry survey using survey grade unmanned aerial systems. Ground surveys to compliment the aerial data for select areas as might be necessary depending on the</li> </ul>

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		nature of the site. • Data processing, Analysis and final output.
20.	To what accuracy does the procuring entity/client want to carry out the Aerial Topographical Survey? (Reference to Page 62 (i) )	Aerial survey accuracies: 5 cm > vertical accuracy And 10 cm > horizontal accuracy
21.	What is the total area coverage for the sewerage routes to allow for the topographical survey? (Reference to Page 63 (vii) )	The bidder shall determine best routes within the 385 Ha boundary (Figure I page 63).
22.	If a second survey will be required for section 5.3.2(vii) at, what stage of the project will it be required and the acceptable survey accuracies?	No need of second survey if initial survey is within the set accuracies stated above.

**SUPPLIER ACKNOWLEDGEMENT OF CLARIFICATION No.1**

We, the undersigned hereby certify that the clarification is an integral part of the document and the alterations set out in the clarification have been incorporated in the tender document.

**Signed**.....

**Tenderer**.....

**Date**.....