



# KenGen

KENYA ELECTRICITY GENERATING COMPANY PLC  
KGN-ICT-016-2025

## MINUTES FOR THE ONLINE PRE-BID MEETING HELD ON 2<sup>ND</sup> MAY, 2025 FOR REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES FOR ICT ASSESSMENT & STRATEGY REVIEW.

6<sup>th</sup> May, 2025

In Accordance with the “REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES FOR ICT ASSESSMENT & STRATEGY REVIEW.” KenGen hereby issues the pre-bid meeting minutes as follows;

No	Bidder's Questions	KenGen Response
1	The RFP talks of 10 years ICT Roadmap, and 5 years ICT Roadmap is required.	The Objectives of the TOR in the RFP document, states that ‘Consultant shall Develop a comprehensive 5-year ICT strategic plan that is aligned to the KenGen's corporate strategy, 2034’
2.	A Clarification of MR 18 – ICTA 4 Systems and Application Accreditation. Is it applicable to international bidders? Is it applicable to Consultants or ICT services only?	Equivalent certification is allowed for international bidders.  International bidders MUST submit equivalent certification.
3	Request to amend Technical evaluation criteria A(i) ‘Firms Experience in undertaking assignments of similar nature and experience and size similar to KenGen in the African Region’	Refer to <i>Addendum 1</i> .
4	In regards to the Deliverables, are the reports submitted to KenGen supposed to be branded as KenGen or is co-branding allowed?	Co-Branding of reports is allowed at draft stage, once the report is finalized and approved, it shall be amended as KenGen only.
5	Is this pre-bid meeting mandatory? Will it be evaluated as a mandatory requirement?	No. the pre-bid was not mandatory, and shall not form part of the evaluation criteria.
6	Under the ‘ <b>Transfer of Knowledge, training or participation of Kenyan Citizens as key experts</b> ’ how will this be evaluated for local bidders since this requirement is for international bidders?	Local bidder to respond as applicable locally. (e.g. Employment, Offer training, etc)

7	This requirement "The Consultant SHALL provide details of the proposed personnel, certified copies of certificates, owner-signed CVs, and evidence of relevant professional registration" Should all these certificates be certified by an advocate, please clarify	Certification of documents by Advocate is not a requirement
8	We note you referenced KenGen's G2G Corporate Strategy, 2024–2034 as a key anchor for the ICT strategy to be formulated. Would you consider sharing the Corporate Strategy or detailed insights on the same?	KenGen's G2G Corporate Strategy, 2024–2034 shall be shared with the awarded consultant.

**BIDDER'S ACKNOWLEDGEMENT OF PRE-BID MINUTES**

We, the undersigned hereby certify that the **Pre-bid minutes**.

**Signed** .....

**Tenderer** .....

**Date** .....